



Award Recommendation Letter

Date: August 15, 2023

To: L. Erin Kellam, Deputy Commissioner
Indiana Department of Administration

From: Arthur L. Sample IV, Procurement Specialist
Indiana Department of Administration

Subject: Negotiated Bid 23-75105
Mobile Fire Pump Trailer for Department of Homeland Security

Estimated two (2) Year Contract Amount: \$179,900.00

Based on the evaluation of the response received for Negotiated Bid 23-75105, **Dinges Fire Company**, is recommended for award to provide Mobile Fire Pump Trailer for Department of Homeland Security. Terms of this recommendation are outlined in this letter.

The State received two (2) bid responses from:

- Dinges Fire Company
- Training Specialist Inc.

Bid Summary

The solicitation was issued as a Negotiated Bid to establish the State's need for construction and delivery of a mobile fire pump trailer for Department of Homeland Security.

The proposals were evaluated according to the criteria established in the bid documents. The supplier met the required and requested specifications. Therefore, the State evaluated the supplier for cost.

Specification:

ITEM	QUANTITY	Dinges Fire Company		Training Specialist Inc	
		PRICE	TOTAL	PRICE	TOTAL
Mobile Pump Trailer	1	\$179,900.00	\$179,900.00	\$199,885.00	\$199,885.00
3 Days of Training	1	\$0.00	\$0.00	\$0.00	\$0.00
Shipping	1	\$0.00	\$0.00	\$2,500.00	\$2,500.00
Total Bid Amount		\$179,900.00		\$202,385.00	

The bid submissions from the respondents evaluated according to the criteria established in the bid documents and their adherence to requirements. When necessary, the State clarified with the Respondent to ensure specifications were met.

Best and Final Offer (BAFO):

ITEM	QUANTITY	BAFO Dinges Fire Company		BAFO Training Specialist Inc	
		PRICE	TOTAL	PRICE	TOTAL
Mobile Pump Trailer	1	\$179,900.00	\$179,900.00	\$199,885.00	\$199,885.00
3 Days of Training	1	\$0.00	\$0.00	\$0.00	\$0.00
Shipping	1	\$0.00	\$0.00	\$0.00	\$0.00
Total Bid Amount		\$179,900.00		\$199,885.00	

Award Summary

The final overall evaluation score is listed in the table below.

Bidder	Total Bid Amount	Preferences	Total Evaluation Amount with Preference(s) Applied	Total Amount
Dinges Fire Company	\$179,900.00	None	\$179,900.00	\$179,900.00
Training Specialist Inc	\$199,885.00	None	\$199,885.00	\$199,885.00

During the course of evaluation, the State scrutinized the bids to determine the viability of the proposed business solution to meet the needs of the State. The Indiana Department of Administration evaluated the bids based on the stipulated criteria outlined in the bid documents.

The term of the contract shall be for a period of two (2) years from the date of contract execution. There may be three (3) one-year renewals for a total of five (5) years, at the State's option.

Arthur Sample IV

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 Procurement Specialist
 Indiana Department of Administration